

Chair:	Deby Covey	
Access:	Microsoft Teams – Governance – BoD Meeting Agendas and Minutes Channel	
	Present (quorum=X)	Absent
	President: Deby Covey VP Membership: TBD VP Marketing & Communications: Rose Otowo VP Operations: David Doan VP Programs: Pardha Akalamkam VP PMO and Administration: Sean Kennedy VP Technology: James Jackson Past President: Svetlana Averbukh VP Finance: Meeta Autrey Trustee: Barbara Cooke	VP Career Dev: Vick Madenian
	Response with Regrets: VP Career Dev: Vick Madenian; Trustee: Kay Rathfelder Trustee: AJ Jafari; Trustee: Ida Harding Guest: Introduction for the New Website Director Britt Scholnick!	

Decisions made:

- Approve 2 licenses for M365 and 2 for PowerPoint BI
 - Motion carries with vote of 6:0:3
- BOD meeting minutes for February
 - Motion carries with vote of 6:0:2

Open items

Volunteer spotlight

- BOD to put in volunteers
- Discussed highlighting in social and on website

Nom Com Update

- Have candidates for VP of Membership and interviews will be conducted this week

Items of note from Status Reports

- Technology
 - Discussion of purchasing antivirus protection based on current spam and phishing rates - will test on a few accounts
 - Change Apps4Rent payment method to chapter credit card
 - Will purchase Trello before early April
- Marketing
 - MOU with 120 VC

- Discussed ways to increase engagement on chapter social media sites
 - Graphic designer need to create on brand templates
 - Will look into current volunteer base
 - If funds available will contract a graphic designer
- TikTok ban may be coming so marketing will present use case and BOD will decide
- Outgoing volunteer handover/offboarding checklist coming
- President
 - PDUs – Emails about Programs PDUs not posted yet
 - Jackets are re-embroidered and new badges will be ordered once VP membership is appointed
- OPs
 - Region 7 meeting – 10 members will attend
 - Review DEI Member Survey
 - Board of Directors and Trustees Interviews
- Career Dev
 - Needs help with PDUs format
 - Mentoring program internal meetings held
 - PMP MOUs reviewed and will get Finance sign off
 - Will hold side meeting with team & instructors
 - Downloading Career Dev Zoom recordings to consolidate everything to master Zoom account
- Membership
 - Another volunteer recruitment event again in the summer
 - Focus on engaging new volunteers once assign to team
 - Ensure open position postings are up to date
- Finance
 - All past taxes uploaded and started cycles for 2023 taxes – will document procedure
- Programs
 - Event updates
 - Reminder 48 hours on responses to emails

Status of “The Big Item” (50th Anniversary)

- 50th Anniversary email to sister chapters
- 50th Anniversary email to PMI staff sent
- Gifts feedback from members
- PMI Background update

Status of “The Big Item” (social impact)

- Logging of Social Impact hours owner
- Update of Social Impact cards, events & website owner
- Beach Clean up event posting will be done by VP PMO

Annual plan objectives

- Charter Renewal & Annual Plan

Next meeting:

Meeting Adjourned @ 8:48pm